

## Meeting Protocol

concerning the DR.FSU regular meeting on September 14, 2018

<b>Time</b>	6:00 p. m. – 8:00 p. m.
<b>Venue</b>	DR.FSU office
<b>Chairperson</b>	Susanne Spira
<b>Participants</b>	<b>DR.FSU:</b> Marina Pekmezovic, Alaa Mahmoud, Susanne Spira <b>Guest(s):</b> Michelle Maurer, Norbert Krause, Olga Gildeeva, Alexander Holzer, Dr. Hendrik Huthoff (JSMC)
<b>Protocol</b>	Susanne Spira

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### Item 1. Constitution of Quorum

- no majority of present elected members → no vote can be carried out

### Item 2. Resolution of Protocol(s)

- protocol of meeting on 10-08-2018 not completed
- protocol of meeting on 12-12-2017 still not completed

### Item 3. Resolution of Agenda

- Item 6.3: eliminated due to absence of responsible people (Nils, Miles)
- Item 7.4: moved forward after Item 3. due to the special guest
- Item 8.: eliminated due to Item 1.: no quorum
- Item 9.: eliminated due to missing contents

→ Agenda resolved

#### Item 4. DR.FSU office logistics

- office landline telephone is functional (number: 03641-930388)
- status of desktop PCs is still not clear → Marina will ask at FSU IT department
- mailbox was not emptied for a while → Jana will give us a short notice in case of mail and someone nearby can pick it up and take it to the office (!)
- office supplies (scissors, ruler, stapler, puncher, glue, adhesive tape etc.) will be bought by Jonas in the beginning of October

#### Item 5. Finance Report

- current monetary status: 416,67 € in cash & 1.763,95 € on the bank account
- Michelle bought a cash box for the office – the two keys to it be handed out to Marina and Susanne
- planned issue: own DR.FSU barbecue grill (< 150 €) to use for hot\_docs etc.

#### Item 6. Merchandise & Communications

##### 6.1 New Business Cards

- office landline telephone is functional

##### 6.2 New DR.FSU Posters

- people, present at the meeting, took posters to hang them up at GA (Norbert), CEEC (Alaa), IOF/Beutenberg (Susanne), UKJ (Michelle), HKI (Marina), CZ3/Faculty of Law (Alexander), IGW/ IAA (Olga)
- Susanne sent a call via DR.FSU WhatsApp group for more people distributing posters

#### Item 7. Events Report

##### 7.1 hot\_docs 2.0 @ September 20<sup>th</sup> 2018

- Susanne organizes the event and takes care of the location (Zwätzengasse 9/ FSU-Institut für Philosophie), the barbecue grill, utilities (mustard, ketchup, napkins, cups, cutlery, coal, lighter) and drinks (water, softdrinks, beer)
- event was promoted via the DR.FSU website and Facebook
- Miles, Alaa and Susanne will meet on 20-09-2018 at 5 p. m. for the set up at the events' location

##### 7.2 doc\_table

- pub crawl, that is scheduled for October 16<sup>th</sup> 2018 following the GA's welcome event, will be held instead of the Octobers' doc\_table → Susanne will try to book on 16-10-2018 for ca. 20 people at Daheme (6 p.m.), Faß! (7:30 p.m.) and Quergasse (9 p.m.)

##### 7.3 cine\_docs

- scheduled for November 15<sup>th</sup> 2018 from 6 – 11 p.m. (movie start at 8 p. m.) in the auditorium of Bachstr. 18k
- Michelle organizes the event and will take care of the movie rental (e. g. for 3,99 € on Amazon), the technical equipment (laptop, beamer, cable etc.) and the promotion via Website, Facebook and Posters
- no entrance fee will be charged

- DR.FSU provides popcorn 😊

#### **7.4 Event “Coping with Pressures during PhD studies” @ October 5<sup>th</sup> 2018**

- guest Dr. Hendrik Huthoff, who is the scientific manager of the JSMC, gave a short talk about the upcoming event
- reasons to organize such an event have been PhD students that addressed Dr. Huthoff with their pressures, concerns, problems during the PhD time
- according to several studies about 30 % of all PhD students are at risk for mental health problems
- Dr. Huthoff would like to find the reasons and solutions, e. g. peer-to-peer mechanisms/ additional mentors, for those affected
- his aim is to include this issue into the excellence initiative of the FSU and get the topic to the FSU’s president
- he asked the DR.FSU for help in advertisement, to online collect questions for the discussion (spread the link on the posters, e. g. via Facebook) and to represent the council with an information stand and a comment box at the event

#### **7.5 Constitutional Meeting**

- several meeting dates were found by Doodle questionnaire and were proposed to the GA
- invitation was sent around via E-Mail by Jana Neumann/GA
- meeting is scheduled for October 15<sup>th</sup> 2018 starting at 6 p.m. in the presidents’ office (room 1.01) in the University Main Building (Fürstengraben 1)

#### **7.6 GA Welcome Event**

- DR.FSU will participate with a short presentation (Susanne) at 4 p.m., an information stand from 5 – 5:45 p.m. and a Pub Crawl starting at 6 p.m.
- Susanne and anyone who is interested will meet with the organizer Mrs. Malsam (GA) in week 39 at the GA to discuss the event
- Susanne asked to send her photos of the new DR.FSU members for the presentation

#### **7.7 Hand-over Meeting**

- meeting date was found by Doodle questionnaire and announced via DR.FSU WhatsApp group
- meeting is scheduled for October 18<sup>th</sup> 2018 starting at 5 p.m. in the auditorium of the Graduate Academy (Johannisstr. 13)
- official invitation of all former and new DR.FSU members by the board via E-Mail will follow

#### **7.8 VMPV Meeting**

- event is scheduled for November 23<sup>rd</sup> (actual council network meeting starting at 2 p. m.) and 24<sup>th</sup> (networking activity) in Leipzig and organized by the ProRat Leipzig
- registered people from the DR.FSU are Alaa, Jonas, Susanne (both days) and Isabelle (only 23.)